

Workplace Visitor Policy

Paradise Valley Community College values family life and has encouraged development of district-wide employment policies and benefits that are supportive of families. While PVCC seeks to focus on providing an environment open to work and family issues, it also believes that the activities of the workplace should be aimed at accomplishing the work of the college.

Further, PVCC believes that the frequent or extended presence of visitors in the workplace during work hours generally is inappropriate for several reasons: decreased employee productivity, risk of harm to the visitor and the potential increased liability to the College/District.

Consequently, PVCC does not permit the frequent or extended presence of minor children, who may require direct supervision, in the workplace in lieu of other childcare arrangements. PVCC fully recognizes that circumstances may arise that could necessitate an exception to this policy. Should such situations arise the employee and his/her supervisor, in consultation with the Office of Human Resources, will develop a short term solution that will accommodate the situation with as little disruption as possible.

Similarly, PVCC does not permit the frequent or extended presence of friends or family members of College employees or off duty employees in the workplace.

This policy is not intended to prohibit or prevent the presence of family members and friends on campus to attend classes, cultural or sporting events or other authorized use of campus facilities.

Procedures:

Supervisors are expected to enforce the above policy.

(Source: SUNY Brockport, Last updated January 9, 2002)