



Index

A	
Academic Load	225
Abuse-Free Environment Policy	241
Academic Calendar 2011/2012	2
Academic Advising Center	261
Academic Advising Policy	213
Academic Certificates	65, 89, 91
AC: International Studies: Asia	91
AC: International Studies: Islamic Studies	92
AC: International Studies: Latin America	93
AC: Language and Literary Culture in the USA	94
AC: Women's Studies	94
Academic Misconduct, Policies	249
Academic Probation	227
Academic Renewal	231
Accreditation, PVCC	Inside Front Cover
Actuarial Science @ PVCC & NAU	193
Administration, PVCC	Inside Front Cover
Admission Information	200
Admissions, Registration & Enrollment & Policies	198
Admissions, Registration & Records Office	261
Adult Re-Entry Services	261
Advanced Placement Exams, AP	209
Affirmative Action Statement	7-9
American College Testing Proficiency Exam	207
Americans With Disabilities Act, Notice of	7
Assessment Center @ PVC	262
Associate Degree Programs, MCCCC	21
AGEC: Arizona General Educ. Curriculum	28
AGEC A, AGE C B, AGE C S	
AA: Associate in Arts	34
AA EE: Associate in Arts in Elementary Educ.	37
AA FA: Art	40
AA FA: Dance	43
AA FA: Theatre	47
AAS: Associate in Applied Science	63
ABus GR: Assoc. in Business Gen. Requirements	53
ABus SR: Assoc. in Business Spec. Requirements	56
AC: Academic Certificates	65
AGS: Associate in General Studies	60
AS: Assoc. in Science	50
ATP: Associate in Transfer Partnership	59
Teacher Education MCCCC Offerings	66
Associate of Applied Science Degree Programs at PVCC	89
AAS: Accounting Specialized Paraprofessional (Program)	95
AAS: Administration of Justice	96
AAS: Administrative Office Professional	98
AAS: Advanced Emerg. Medical Technology (Paramedic)	114
AAS: Audio Production Technologies	125
AAS: Computer Information Systems	104
AAS: Computer Information Technology	105
AAS: Dietetic Technology	110
AAS: Early Childhood Education	112
AAS: Emergency Management	113
AAS: Emergency Response & Operations	115
AAS: Fire Science	117
AAS: Fire Science Technology	118
AAS: General Business: Specialized	100
AAS: Microsoft Applications Development	120
AAS: Microsoft Networking Technology	122
AAS: Music Business	126
AAS: Nursing	130
AAS: Programming & System Analysis	108
AAS: Retail Management	103
AAS: Strength, Nutrition & Personal Training	132
ASU-West Partnership Program	195
Athletics Department	262
Attendance	225
B	
Bookstore, Follett Higher Education Group	262
Buildings & Grounds	Inside Back Cover
Bus Service	263
Business Services: Cashier, Fiscal & Receiving	264
C	
Cafeteria—Chartwells	267
Calendar, see Academic Calendar 2011/2012	2
Career Services	264
Cashier, Fiscal Receiving	264
Catalog Under Which A Student Graduates	26-27
Center for Business & Workforce Development	264
Center for Distance Learning, choices@pvc	264
Center for International Studies	192
Certificates of Completion (CCL) at PVCC	89
CCL: Accounting Specialized Para-professional	95
CCL: Administration Office Professional	97
CCL: Advanced Emerg. Medical Technology (Paramedic)	114
CCL: Audio Production Technologies	124
CCL: Basic Emergency Medical Technology	115
CCL: Computer Information Systems	103
CCL: Computer Information Technology	105
CCL: Computer Networking Technology	106
CCL: Computer Systems Maintenance	107
CCL: Customer Service Information Professional	99
CCL: Early Childhood Education	111
CCL: Emergency Management	113
CCL: Firefighter Operations	116
CCL: Fire Officer Leadership	117
CCL: Fire Science	117
CCL: General Business	100
CCL: International Business	119
CCL: Journalism	170
CCL: Linux Professional	107



CCL: Microcomputer Accounting	95	Course Descriptions Continued	
CCL: Microsoft Applications Development	120	Early Education, EED	156
CCL: Microsoft Desktop Support Tech	121	Economics, ECN	156
CCL: Microsoft Office Specialist	100	Education, EDU	156
CCL: Microsoft Product Specialist	123	Emergency Medical Technology, EMT	157
CCL: Microsoft Systems Administration	123	Engineering Science, ECE	158
CCL: Microsoft Systems Engineer	124	English, ENG	158
CCL: Middle Management	102	English as a Second Language, ESL	159
CCL: Music Business	125	English Humanities, ENH	161
CCL: Nurse Assisting	127	Entrepreneurial Studies, EPS	161
CCL: Organizational Leadership	102	Exercise Science, EXS	161
CCL: Practical Nursing	128	Fire Science, FSC	162
CCL: Programming & Systems Analysis	108	Food & Nutrition, FON	164
CCL: Retail Management	102	French, FRE	166
CCL: Strength & Conditioning Personal Trainer	132	Geography - Cultural, GCU	166
CCL: Teaching Healing & Meditation & Stress Management	133	Geography - Physical, GPH	166
CCL: Web Design	109	Geology, GLG	167
CCL: Web Developer	110	German, GER	167
Children on Campus, policy	235	Health Care Core, HCC	167
CLEP, College Level Exam Program	206, 208-209	Health Care Related, HCR	168
College Environment	203	Health Science, HES	168
College Level Equivalency Examinations, CLEP	206	History, HIS	168
College Specific Fees	217	Humanities, HUM	169
Complaints	233, 240	Information Studies	169
Compliance with Policies & Rules	198	International Business, IBS	170
Computer Commons	265	Japanese, JPN	170
Computing (Tech) Resource Standards Policies	238	Journalism, JRN	170
Concurrent Enrollment in AZ Public Institutions	203	Leadership, LDR, LRS	171
Continuing Education	266	Management, MGT	171
Copyright Act Compliance Policy	236	Marketing, MKT	172
Counseling & Personal Development	266	Mass Communications, MCO	172
Course Descriptions	137	Mathematics, MAT	172
Accounting, ACC	138	Microsoft Technology, MST	175
Administration of Justice, AJS	138	Music Commercial, MUC	175
Aerospace Studies, AES	139	Music Humanities & Literature, MHL, descript.	176
Anthropology, ASB/ASM	140	Music Performance, MUP	176
Art, ART	140	Music Theory & Composition, MTC, descr.	178
Art Humanities, ARH	146	Nursing, NUR	179
Astronomy, AST	144	Office Automation Systems, OAS	180
Biology, BIO	144	Philosophy, PHI	180
Business, General, GBS	145	Physical Education, & Activities PED	181
Business/Personal Computers, BPC	146	Physics, PHY	183
Career Work Experience, CWE	147	Political Science, POS	183
Chemistry, CHM	147	Psychology, PSY	184
Child & Family Studies, CFS	148	Reading, RDG/CRE	185
Chinese, CHI	149	Real Estate, REA	185
Communication, COM	149	Recreation, REC	185
Computer Information Systems, CIS	150	Religion, REL	186
Counseling & Pers. Development, CPD	152	Sign Language, SLG	186
Dance, DAN	153	Small Business Management, SBS	187
Dance Humanities, DAH	154	Social Work, SWU	187
Early Childhood Education, ECH	155	Sociology, SOC	187
		Spanish, SPA	187



 **Index**

Course Descriptions Continued		HCIES: Hlth Care Core Integrated Educ. Syst.	211
Spanish Humanities, SPH	188	Head Start Program	267
Telecommunications, TCM	188	Health Sciences, BioMed, Pharmacy @ Midwestern	193
Theatre, THE	188	Honors Program Policy	191
Theatre Performance, THP	188	Honors Program	231, 267
Wellness, WED	189	How To Use Your Catalog	10
Women's Studies, WST	190	Human Resources	268
Course Prefix Charts	135		
Credit by Evaluation	205	I	
Credit by Examination	211	iLearn	11
Credit for Prior Learning	205	Important Deadlines for Students	229
Crime Awareness / Campus Security Act	235	Incomplete Grade	226
Criteria for Determining Residency	201	Information & New Student Center	268
		Instructional Grievance Process	228
D		International Baccalaureate Diploma Credit	210
DANTES, Non-traditional Exam Program	207	iStartSmart Student Orientation	268
Departmental Credit by Evaluation	207		
Disabilities Act (ADA)	6-9	L	
Disability Resource Center	266	Learning Support Center (LSC)	268
Disabilities Resources & Services	246	Library	269
Disciplinary Standards	250		
District Governing Board, MCCCC	Inside front cover	M	
		Management at PVCC	279
E		Mathematics Center	269
Educational Programs	22	Maricopa - ASU Alliance Program	195
Emerging Leaders Program	15	MCCCC Governing Board	Inside front cover
Emissions Control Compliance	234	MCCCC Information	197
Equal Opportunity Statement	6	Media Services	270
		Midwestern University College of Pharmacy	193
F		Mission Statement	4-9
Faculty at PVCC	274		
Fees: Tuition & Special Fees	215	N	
Financial Assistance, Student	272	NAU Distance Learning	194
Financial Assistance Policy, Student	221	NAU Undergraduate & Graduate @ PVCC	194
Fiscal Office, Cashiers, Receiving	264	New Student Orientation/iStart Smart	268
Fitness Center	267	Non-discrimination Policy (and in Spanish)	6-9
G		O	
General Regulation	198	Occupational Program Matrix	69
Glossary Of College Terms	281	Outcomes Assessment	4, 198
Grading Policy	226		
Graduation with Honors	24	P	
Graduation Requirements, General	24	Partnerships with Universities & Colleges	195
Grand Canyon University 3+1 Transfer Degree Program	195	Petition Signature Solicitation Policy	234
Grievance, Instructional Process for Students	228		
H			
Handicapped Persons	6-9		
Hazing Prevention Regulations Policy	240		



President's Honor List	231
Probation, Academic	227
Public Safety	270
PVCC at Black Mountain & Cactus Shadows	270, 288

R

Records, Student	255
Refund Policy	220
Registration	215
Religious Holidays	226
Residency, Criteria for Determining	201

S

Schedule Changes	225
Scholastic Standards	225
Selecting a Major or Career	13
Service Learning	271
Sexual Harassment Policy	233
Solicitation Policy	235
Special Fees	217
Student Assessment & Course Placement	262
Student Conduct Code	250
Student Course Placement Process	214
Student Development Center	271
Student Disciplinary Code	250
Student Financial Assistance Office	272
Student Leadership Philosophy	15
Student Leadership & Clubs	15
Student Life & Leadership Center	272
Student Records	255
Student Right To Know Act	236
Student Rights & Responsibilities	236
Student Services	260
Substance Abuse/Misuse Statement	241
Success with iLearn	11-18

T

Table of Contents	3
Taping of Faculty Lectures, Policy	238
Technology Resource Standards	238
Testing: Assessment	262
Transcripts for Transfer	67, 231
Transfer Articulation Guidelines	23
Transfer Process	67
Tuition & Fees	215

U

University Transfer Guides	23
----------------------------	----

V

Veterans Affirmative Action Policy & Statement	7
Veterans Services Policy	204, 224
Veterans Services at PVCC	272

W

Web Address for PVCC	Inside front cover
Welcome from the President	1
Wellness Self-Care Center	272
Withdrawal Procedure	228
Workplace Violence Prevention	235
WWW - Degree Resources on the Web	23

Charts/Tables

Academic Calendar 2011/2012	2
Advanced Placement Credit	209
CLEP: College Level Examination Program	208
College Specific Fees	217
Course Prefix Charts	135
Glossary of Terms	281
HCIES: Health Care Integrated Educational System	211
Important Deadlines for Students	229
International Baccalaureate Diploma/Certificate	210
Official Course Descriptions	137
Puma Press	271
PVCC at Black Mountain Map	288
PVCC Union Hills Map	Inside Back Cover
Refunds Policy	220
Tuition & Special Fees	215